



Training Date:		Training Time:	
Lead Instructor:			
Safety Officer:		Radio #:	
Comms Liaison:			

Training Location: 5300 N Boyd Lake Ave., Loveland, CO 80538
Land Line – (970) 962-2130
Lat: 40° 26' 54" N / Long: 105° 1' 9" W

Facilities:

	Firing Range	Classroom 1 or 2	Conference Room 1 or 2
	Skills Pad	Highway Track	Other

First-aid:

- Individuals with advanced medical training:

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- A **trauma first aid kit** is located:

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- A separate first aid kit is available for minor injuries. See an Instructor for treatment of minor injuries.
- A fire extinguisher will be readily available in the range / on the track as well as in the classroom.
- An AED is located in the main hallway outside each of the range entrance doors in the administrative area of the building.

Communications:

- Instructors will have a cellular phone on their person.
- An NCLETC portable radio will be issued to the Safety Officer prior to initiating any training.
- In the event of an emergency the instructor in charge at the range will be:

	OR	
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Procedure to summons Emergency Medical Services (EMS):

- At all times, there will be a minimum two ways to contact EMS. (1) A cellular phone with confirmed coverage will be available; and (2) a handheld radio capable of contacting the Training Center Manager or other facility staff. If immediate help is needed the desired number to call is **911**. For non-emergency contact Loveland dispatch at 970-667-2151.
- The Lead Instructor or their designee (Communication Liaison) will be responsible for initiating the emergency medical response to the range. In the event the Lead Instructor is incapacitated another instructor will initiate the response. Students will also be briefed on this process in the event a student is responsible for initiating the response.



Transport:

- Emergency transport will be by ambulance by contacting Loveland dispatch center.
- The Lead Instructor has discretionary authority to make other transportation arrangements if deemed in the best interest of the injured person.

Injury Procedures:

- In the event of ANY INJURY, Call CEASE FIRE if necessary and notify an Instructor IMMEDIATELY. The Communications Liaison will dial 911 for an injury that requires advanced emergency care. Instructors will render first aid as needed.
- The Lead Instructor, Safety Officer or their designee will provide direction to students to safely secure any loaded firearms and maintain the integrity of the scene for potential investigation.
- In the event emergency transportation is needed for an injury, an ambulance will be dispatched by Loveland 911 dispatch center.
- The nearest hospital is **Medical Center of the Rockies, 2500 Rocky Mountain Avenue, Loveland.**
- In the case of a minor injury the student will report the injury to an Instructor who will ensure that the injury is treated. The Instructor or Safety Officer will also inform the student the requirement to complete a Workman's Compensation Form for their employer if applicable.
- The Lead Instructor will also evaluate the cause of the injury to see if it was caused by training and adjust the training accordingly.
- In the case of serious injury **all training** will cease. The Lead Instructor will notify the Training Center Manager and their chain of command of the injury. Training may resume after the agency's investigation is complete. In the event the death or gunshot wound occurred during a reserve or full academy, then training can only resume after the POST Board or its designated representative(s) have insured the program is operating in compliance with POST rules.

Prior to conducting any firearms related training review the following:

Colorado POST Firearms Safety Rules

1. All weapons must be treated as if they are always loaded.
2. Never let the muzzle of a weapon point at anything you are not willing to destroy.
3. Keep your finger off the trigger and out of the trigger guard until the sights are on the target and you are prepared to shoot.
4. Always be certain of the target and beyond.

Compliance with Standard Operating Procedure (SOPs) and all Rules and Regulations of the Facility:

1. I have read this Site Safety Plan along with all SOPs and rules and regulations of the facility. **Initial Here** _____
2. I understand all SOPs, or, if I do not understand, I have clarified any questions with NCLETC staff. **Initial Here** _____
3. I agree to comply with, and when necessary, enforce all lead mitigation protocols of the facility. **Initial Here** _____